TEJON-CASTAC WATER DISTRICT (TCWD) TEJON-CASTAC GROUNDWATER SUSTAINABILITY AGENCY (GSA) 5665 Santa Elena Drive, Arvin, CA 93203

Mailing Address P.O. Box 478, Lebec, CA 93243 Telephone: (661) 248-3000 Facsimile: (661) 248-3100

Regular Meeting of the Board of Directors of Tejon-Castac Water District
June 13, 2023 – 9:00 a.m.; In-Person Only at the 5665 Santa Elena Drive, Arvin, CA 93203
This meeting is held in accordance with the Brown Act Pursuant to Section 54956 of the California Government Code.

Meeting material can be found at https://tejoncastacwd.com

AGENDA

- 1) Roll Call
- 2) Approval of Meeting Minutes of the Special Board Meeting of March 16, 2023.
- 3) Resolution 2023-03, Announcing the November 2023 District Election and Procedures Related Thereto
- 4) Notice of Intent to Amend South of Kern River Groundwater Sustainability Plan (SOKR GSP)
- 5) Reports & Updates (Review and possible action on):
 - A. Facility Reports
 - B. Operations
 - C. SGMA Update
 - D. Financials
 - a) Review and Approval of the 2023-2024 Budget Action Required

6) Public Comments:

Members of the public may address the Board on matters within the TCWD's jurisdiction, which is not on this agenda, at this time (As required by Gov. Code § 54954.3(a)). However, any such non-agenda matter that requires action will be referred to District staff or a report and action at a subsequent Board meeting.)

7) Adjournment to Closed Session

Conference with Legal Counsel—Existing Litigation (Govt. Code Section 54956.9(a)):

DWR v. All Persons Interested, etc., "Complaint for Validation" Re: SWP Contract Extension Amendment (Sacramento County Sup. Ct., Case No 34-2018-00246183, 3rd Appellant Dist., Case No. C096316, and related cases and appeals)
Rosedale-Rio Bravo Water Storage District v. Kern County Water Agency, et al., Kern County

Rosedale-Rio Bravo Water Storage District v. Kern County Water Agency, et al., Kern County Superior Court, Case No. BCV-21-100418

Conference with Legal Counsel—Potential Litigation (Govt. Code Section 54956.9(b)): (one item)

7) Adjourn

AMERICANS WITH DISABILITIES ACT

(Government Code Section 54953.2)

A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the District to provide disability-related modification or accommodation in order to participate in any public meeting of the Tejon-Castac Water District. Such assistance includes appropriate alternative formats for the agendas and agenda packets. Requests should be made in person, by telephone, facsimile and/or written correspondence to the Districts office, at least 72 hours before a regular public District Meeting.

TEJON-CASTAC WATER DISTRICT (TCWD)

5665 Santa Elena Drive, Arvin, CA 93203 MINUTES

OF THE SPECIAL BOARD OF DIRECTORS MEETING

Date of Meeting: Tuesday, March 16, 2023

DIRECTORS PRESENT: Dennis Atkinson, Mark Valpredo, and Jeff Mettler

DIRECTORS ABSENT: Mark Fanucchi

OTHERS PRESENT: Kenny Watkins, Allen Lyda, Dolores Salgado, Legal Counsel Alan Doud.

The meeting commenced at 9:01 a.m.

On motion by Director Valpredo, and seconded by Director Mettler, the meeting minutes of the regular Board meeting of October 11, 2022, and the Special Board Meeting of February 14, 2023, were unanimously approved by the board.

Ms. Martin spoke about the board vacancy due to Director Cappello's resignation. President Atkinson recommended appointing Dolores Salgado to fill the vacancy. After a brief discussion, Director Mettler motioned to appoint Dolores Salgado as TCWD's Board Director, seconded by Director Valpredo, the motion was unanimously approved.

Legal Counsel spoke about the Director Expense Policy Reimbursement Policy. After some discussion it was recommended that in addition to the established \$100 compensation per meeting attended, there should also be a travel compensation based on milage from primary residence to meeting point. On motioned by Director Mettler, seconded by Director Valpredo, the motion was unanimously approved.

Kenny Watkins proceeded to talk about the District's Rules and Regulations, and the need to remove specific rates that are written in the document since they are inconsistent with the rates established by the approved Prop 218. The Board agreed and asked staff to bring revised Rules and Regulations to the next board meeting for review.

There were no public comments.

At 9:06 a.m. the board went into closed session.

There was nothing to report out of closed session.

The meeting was adjourned at 9:33 a.m.

Angelica Martin, Secretary, Tejon-Castac Water District

Approved by: Tejon-Castac Water District Board of Directors Dated: June 13, 2023

BEFORE THE BOARD OF DIRECTORS OF THE TEJON-CASTAC WATER DISTRICT

IN THE MATTER OF: Resolution No. 2023-03

RESOLUTION ANNOUNCING THE NOVEMBER 2023 DISTRICT ELECTION AND PROCEDURES RELATED THERETO

WHEREAS, Water Code section 34025 provides that the District is required to conduct its election on the first Tuesday after the first Monday in November in each odd-numbered year, which will be November 7, 2023.

WHEREAS, Water Code section 35100 provides that the District's elections are to be conducted in conformity with the Uniform District Election Law ("UDEL") (Elections Code sections 10500 et seq.). Under Elections Code section 10502(a), as a landowner voting district, the District is to conduct its own election under the UDEL.

WHEREAS, Directors Dolores Salgado and Mark Fanucchi currently occupy and hold seats on the District's Board of Directors, and their terms are set to expire in December 2023.

NOW, THEREFORE, BE IT RESOLVED that the District shall utilize the following schedule and procedures for implementing and carrying out the November 7, 2023 election

- 1. The District shall carry out this election to the fullest extent possible, and the District's Secretary shall serve as the Election Official.
- 2. On July 5, 2023, the District's Secretary shall cause to be delivered a Notice to the County Elections Official in substantially the form attached hereto.
- 3. No earlier than July 10, 2023, but no later than August 9, 2023, the District's Secretary shall cause a Notice of Election to be published in a newspaper of general circulation published in the District or, if none exists, in a newspaper having general circulation within the District that is published in any affected County in the District, in substantially the form attached hereto.
- 4. The District's Secretary shall ensure that Official Declaration of Candidacy Forms are available in the District office between July 17, 2023 and August 9, 2023. Official Declaration of Candidacy Forms shall be filed by no later than 5 p.m. on August 11, 2023 (the "Filing Deadline"), the 88th day prior to the election. The Official Declaration of Candidacy Forms may be filed in the District's office during regular hours prior to the Filing Deadline, or filed by certified mail so long as the candidate ensures that it reaches the District's Secretary by no later than the Filing Deadline. Candidates are not permitted to withdraw their candidacy after 5 p.m. on August 9, 2023, the 88th day prior to the election. However, if the incumbent does not file an Official Declaration of Candidacy Form by the Filing Deadline, any person other than the incumbent shall have until 5 p.m. on August 16, 2023 to file an Official Declaration of Candidacy Form for the incumbent's elective office, and the deadline to withdraw an Official Declaration of Candidacy Form for that office shall also extend to 5 p.m. on August 16, 2023.

- 5. If, by 5 p.m. on August 16, 2023, the 83rd day prior to the election, only one person, or no person, has filed a declaration of candidacy for any elective office to be filled at that election, no election shall be held unless a petition signed by 10 percent of the voters, or 50 voters, whichever is smaller, requesting that the election be held has not been presented to the Board. If no election is to be held, the District Secretary shall prepare and submit a certificate of these facts to the County Board of Supervisors as provided in Elections Code section 10515.
- 6. In the event it is necessary to hold an election, the District shall enact another resolution setting forth the requirements and procedures for holding such an election. Should any activity be required to be performed prior to the date the District will meet and adopt such a resolution, the District's Secretary is authorized to perform such steps and acts as are necessary to ensure compliance with California elections law.

The District's officers, employees and consultants are authorized and directed to do

Dennis Atkinson,

President of the Board of Directors

7.

all things necessary and appropriate to carry out the foregoing.

ALL THE FOREGOING, being on motion of Director ______ and seconded by Director ______ was authorized by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY that the foregoing is the resolution of said District as duly passed and adopted by said Board of Directors at a meeting thereof duly called and held on this _____ day of _____, 2023.

WITNESS my hand and seal of said Board of Directors this ____ day of _____, 2023.

Tejon Castac Water District Historical Summary

	2018	2019	2020	2021	2022	2023 BUDGET	2023 FORECAST	2024 BUDGET	VARIANCE FROM FORECAST	VARIANCE FROM PY BUDGET
Sales Water	\$ 1,054,000 \$	- \$	-		178	-	-		-	-
Sales Utilities	1,115,560	1,251,958	1,211,960	1,447,542	1,298,936	1,696,765	1,633,326	1,804,584	171,258	107,819
Sales Water Bank Reimbursement	44,837	143,227	48,000		587,346	-	-		-	-
Tax Assessment	5,264	2,561,366	2,000,000	1,850,000	2,339,911	2,460,000	1,705,000	2,640,000	935,000	180,000
Connection Fees	-	-	6,000	13,118	67,398	6,000	12,267	6,000	(6,267)	-
Other Reimbursements	 -	531,947	100,000	543,742	159,117	25,000	325,387	25,000	(300,387)	-
Total Revenue	2,219,662	4,488,497	3,365,960	3,854,402	4,452,886	4,187,765	3,675,980	4,475,584	799,604	287,819
P/R Salaries	126,354	136,980	148,837		22,358	150,000	-	150,000	150,000	-
P/R Overhead	24,377	36,153	28,146	(14,441)	-	30,000	_	30,000	30,000	_
P/R OHD Bonus	19,000	-	35,000	(= -,,	_		_	-	-	_
Prof Svcs Consulting	60,152	581,045	471,000	1,096,185	77,960	66,000	158,069	305,000	146,931	239,000
Prof Svcs Legal	45,457	92,279	60,000	66,024	10,230	21,600	34,041	54,000	19,959	32,400
Prof Svcs Accounting	29,400	26,100	21,000	36,200	11,400	25,200	14,600	25,200	10,600	· -
Prof Svcs General	156,850	83,144	21,680	68,723	28,256	23,300	187,848	23,800	(164,048)	500
Prof Svcs Landscaping	-	10,592	-	•		7,000	-	27,200	27,200	20,200
Prof Svcs Other	832	(27,802)	1,200	1,305	-	5,680	3,604	7,500	3,896	1,820
Other Svcs General	206	569	1,250	2,949	25,305	-	1,405	6,260	4,855	6,260
Licenses Other				12			-	-	-	-
Fees Permits	42,669	72,474	64,500	89,805	102,219	112,700	107,214	139,700	32,486	27,000
Fees General	4,099	1,056	1,200	4,736	3,049	2,400	4,153	2,400	(1,753)	-
Fees Other	•	37,987	150	8,213	17,279	· -	7,068	· •	(7,068)	-
Repairs & Maintenance	488,909	360,338	121,300	118,829	107,564	144,325	174,273	146,600	(27,673)	2,275
Sludge Removal	-	306,834	169,950	165,133	195,078	258,000	254,665	248,000	(6,665)	(10,000)
Manholes/Lift Station Vault Pumping	-	129,325	68,000	7,125	2,696	24,000	8,575	19,000	10,425	(5,000)
GAC Carbon Exchange Vessel A&B	-	88,632	70,000	79,389	41,529	135,000	166,901	126,000	(40,901)	(9,000)
Water Filtration Plant	-	188	-	144	184	-	-	-	- 1	- 1
Fuel Company Vehicle	-	4,754	7,500	3,653	4,522	5,400	5,741	5,400	(341)	-
Depr Machinery & Equipment	597,502	599,373	566,204	568,772	557,134	554,994	557,802	553,009	(4,793)	(1,985)
Depr Autos & Trucks	9,017	7,729	7,729	7,729	-	-	-	-	-	-
Depr Building and Improvements	(20,749)	21,290	21,290	21,290	21,290	21,291	21,290	21,291	1	-
Depr Water Systems	162,288	157,628	179,707	298,789	464,244	296,072	450,338	464,244	13,906	168,172
Depr Water General	40,223	40,223	40,223	48,358	48,358	48,358	48,358	48,358	0	-
Depr Land Improvements	57,106	57,921	58,328	82,141	82,141	82,141	82,141	82,141	0	-
Depr Computer Software	21,812	20,104	20,104	20,104	38,683	19,794	36,824	38,217	1,393	18,423
Depr Capital Leases	30,455	-	-	2,538	-	-	-	-	-	-
Water Purchase Costs	1,085,010	805,284	920,000	611,873	886,519	800,000	625,538	1,000,000	374,462	200,000
Water Banking Costs	173,383	31,332	111,000	341,518	725,909	720,000	576,350	720,000	143,650	-
Testing	1,899	1,648	62,400	68,432	75,531	90,750	105,407	95,350	(10,057)	4,600
Operator Expense	587,394	863,508	588,996	550,076	616,154	665,160	636,505	741,572	105,067	76,412
Supplies General	12,014	5,163	22,800	24,642	28,938	57,050	33,321	34,600	1,280	(22,450)
Supplies Office	242	183	1,200	48	482	1,200	240	1,200	960	-
Supplies Chemicals	53,024	3,394	43,800	21,540	18,575	24,000	44,149	54,000	9,851	30,000
Utilities Telephone	1,073	1,866	6,000	1,186	1,944	16,200	4,474	16,200	11,726	-
Utilities Electricity	355,951	244,887	274,900	642,847	500,290	729,300	326,232	513,800	187,568	(215,500)
Natural Gas			1,350	1,358	904	840	1,220	850	(370)	10
Insurance	6,050	81,004	75,070	49,031	79,017	80,400	83,082	55,050	(28,032)	(25,350)
Security	2,295	4,948	7,900	5,352	7,375	5,040	7,244	8,400	1,156	3,360
Refuse Disposal		1,466	6,200	2,769	3,011	5,105	2,749	4,500	1,751	(605)
Postage	40.046	6.000	1,200	7.00	131	120	11	120	109	-
Dues/Memberships	19,916	6,322	8,050	7,036	6,154	700	560	700	140	-
Other	-	1,210	-	48,121	1,592	-	400	-	(400)	
Interest Other Synanse	-	49,505	48,504	74,611	46,313	65,736	65,736	65,736	-	-
Other Expense Total Expenses	29,436 4,223,648	(536,333) 4,410,304	4,363,668	5,234,145	4,860,318	5,294,856	4,838,131	5,835,398	- 997,267	540,542
Total Expenses	4,223,040	4,410,304	4,303,000	5,234,143	4,000,318	J,234,030	4,030,131	3,033,330	331,201	-
Net Income/(Loss)	\$ (2,003,987) \$	78,194 \$	(997,708) \$	(1,379,743) \$	(407,432)	\$ (1,107,091) \$	(1,162,151)	\$ (1,359,814)	\$ (197,663)	\$ (252,723)

TEJON CASTAC WATER DISTRICT 2024 BUDGET BY PROFIT CENTERS

	101-Administrative	102-Waste Water Plant	103-Domestic Water	104-Reclaim Water	108-Storm Water System	Consolidated
40050-Sales Water	TOT-Administrative	-	-	- TO4-Necialiii Water	- System	Consolidated
40055-Sales Utilities	1,804,584	.	-	-	-	1,804,584
40097-Sales Water Bank Reimbursement	, ,	-	-	-	-	,,
Water Sales/Tax Assessment	2,640,000	-	-	-	-	2,640,000
43056-Connection Fees	6,000		_	-	-	6,000
Other Reimbursements	25,000		-	-	-	25,000
40000-Revenue	4,475,584		-	-	-	4,475,584
60010-P/R Salaries	150,000	-	-	-	-	150,000
60015-P/R Overhead	30,000		-	-	-	30,000
61001-Prof Svcs Consulting	305,000		_	-	-	305,000
61002-Prof Svcs Legal	54,000		-	-	-	54,000
61003-Prof Svcs Accounting	25,200		_	-	-	25,200
61006-Prof Svcs General	8,400		2,000	-	-	23,800
61012-Prof Svcs Landscape	-,	10,000	,		17,200	27,200
61039-Prof Svcs Other	_	5,000	2,500	_		7,500
61047-Other Svcs General	360		1,635		-	6,260
62031-Fees Permits	132,000	•	7,000		_	139,700
62039-Fees General	2,400		-	_	_	2,400
62051-Repairs & Maintenance	1,500		39,700	2,400	_	146,600
62052-Sludge Removal WWTP	1,500	248,000	-	2,400		248,000
62053- Manholes/Lift Station Vault Pumping	_	19,000				19,000
62054-GAC Carbon Exchange Vessel A&B		13,000	126,000			126,000
62061-Fuel Company Vehicle	4,800	600	120,000	_	_	5,400
63001-Depr Machinery & Equipment	4,000	305,728	200,602	4,293	42,386	553,009
63004-Depr Building and Improvements		12,312	200,002	4,233	8,979	21,291
63006-Depr Water Systems		325,645	9,713		128,886	464,244
63008-Depr Water General		323,043	48,358	_	120,000	48,358
63010-Depr Land Improvements		_	82,141		_	48,338 82,141
63012-Depr Computer Software		20 217	02,141	_	_	38,217
64045-Water Purchase Costs	1 000 000	38,217	-	-	-	
	1,000,000		-	-	-	1,000,000
64047-Water Banking Costs	720,000		- F7 400	-	750	720,000
64095-Testing	-	37,200	57,400		750	95,350
64096-Operator Expense	-	518,076	85,867	108,974	28,655	741,572
66020-Supplies General	600		3,000	3,000	4,800	34,600
66025-Supplies Office	1,200		40.000	-	-	1,200
66048-Supplies Chemicals	-	36,000	18,000		-	54,000
67010-Utilities Telephone	1,800		6,000		-	16,200
67020-Utilities Electricity	-	250,000	263,800	-	-	513,800
67015-Natural Gas		850	-			850
67067-Insurance	55,050			-	-	55,050
67068-Security	-	4,800	3,600	-	-	8,400
67095-Refuse Disposal		4,500	-			4,500
67099-Postage	120		-			120
68025-Dues/Memberships	700		-	-	-	700
66070-Interest 60000-Expenses	65,736 2,558,866		957,316	118,667	231,656	65,736 5,835,398
·						
Net Loss	1,916,718	(1,968,893)	(957,316)	(118,667)	(231,656)	(1,359,814)

TEJON CASTAC WATER DISTRICT MONTHLY CASH FLOW STATEMENT-FORECAST FOR THE FISCAL YEAR 2024

BUDGETED CASH FLOWS

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
REVENUE Salas Water													
Sales Water Sales Utilities	- 165,205	- 182,685	- 183,800	- 181,114	- 145,262	- 125,061	- 116,154	- 120,059	- 154,878	- 135,969	- 144,135	- 150,264	- 1,804,584
Sales Water Bank Reimbursement	-	-	, -	-	-	-	, -	-	-	-	-	-	-
Connection Fees	500	500	500	500	500	500	500	500	500	500	500	500	6,000
Water Sale/Tax Assessment Other Reimbursements	220,000	220,000	220,000	220,000	220,000	220,000	220,000 25,000	220,000	220,000	220,000	220,000	220,000	2,640,000 25,000
TOTAL REVENUE	385,705	403,185	404,300	401,614	365,762	345,561	361,654	340,559	375,378	356,469	364,635	370,764	4,475,584
EXPENSE:													
ADMINISTRATION	176,556	174,906	140,306	139,906	140,806	554,906	140,306	140,256	160,806	159,906	160,306	469,906	2,558,866
WASTERWATER TREATMENT PLANT	176,568	164,468	166,468	164,318	155,468	161,668	164,868	157,468	162,413	166,368	164,408	164,407	1,968,893
DOMESTIC WATER	198,532	87,037	80,232	78,337	118,387	54,087	56,782	58,387	61,282	55,887	54,282	54,087	957,316
RECLAIMED WATER	9,889	9,889	9,889	9,889	9,889	9,889	9,889	9,889	9,889	9,889	9,889	9,889	118,667
OTHER	22,359	17,809	17,809	22,109	17,809	17,809	22,109	18,059	17,809	22,109	18,059	17,809	231,656
TOTAL EVERNICE		-	- 444.700	-	- 440.050	-	-	-	- 440,400	- 44.4.4.50	-	740 007	-
TOTAL EXPENSE	583,903	454,108	414,703	414,558	442,358	798,358	393,953	384,058	412,198	414,158	406,943	716,097	5,835,398
NET FROM OPERATIONS	(198,198)	(50,923)	(10,404)	(12,945)	(76,596)	(452,797)	(32,299)	(43,500)	(36,821)	(57,690)	(42,308)	(345,333)	(1,359,813)
ADD DEPRECIATION/AMORTIZATION	100,615	100,615	100,615	100,615	100,615	100,615	100,615	100,615	100,615	100,615	100,554	100,554	1,207,260
CAPEX	-	-	-	-	-	-	-	-	-	-	-	-	-
	(97,583)	49,692	90,211	87,670	24,019	(352,182)	68,316	57,115	63,794	42,926	58,246	(244,779)	(152,554)
NET CASH AFTER CREDIT FINANCING	(97,583)	49,692	90,211	87,670	24,019	(352,182)	68,316	57,115	63,794	42,926	58,246	(244,779)	(152,554)
BEGINNING CASH	111,440	13,857	63,549	153,760	241,431	265,450	(86,733)	(18,417)	38,699	102,493	145,419	203,665	
ENDING CASH AND INVESTMENTS	\$ 13,857 \$	63,549 \$	153,760 \$	241,431 \$	265,450 \$	(86,733) \$	(18,417) \$	38,699 \$	102,493 \$	145,419 \$	203,665 \$	(41,114)	

TEJON CASTAC WATER DISTRICT MONTHLY CASH FLOW STATEMENT-FORECAST FOR THE FISCAL YEAR 2023

FORECASTED CASH FLOWS

Budget FY2023	JUN
Beginning Cash and Investments	\$ 38,339
Net Cash	124,729
Ending Cash and Investments	163,068
Forecast FY2023	
Beginning Cash and Investments	142,353
Net Cash	(30,912)
Ending Cash and Investments	111,441
Variance	\$ (51,627)
CASH BALANCE - JUNE 7, 2023	\$ 111,441

			BILLINGS	C	OLLECTIONS		OUTSTANDING
	July	\$	144,746.73	\$	144,746.73	\$	-
	August		191,525.69		191,525.69		-
	September		137,398.31		137,398.31		-
	October		158,894.94		158,894.94		-
	November		117,425.06		117,425.06		-
FY2022	December		102,700.87		102,700.87		-
FIZUZZ	January		90,198.96		90,198.96		-
	February		114,480.39		114,480.39		-
	March		128,021.19		128,021.19		-
	April		113,959.00		113,674.24		284.76
	May		133,475.28		128,731.61		4,743.67
	June		147,504.79		146,582.93		921.86
FY2023	July		142,981.91		142,981.91		-
	August		161,741.94		161,741.94		-
	September		159,553.69		159,553.69		-
	October		182,638.09		182,638.09		-
	November		112,575.85		112,575.85		-
	December		115,934.61		115,934.61		-
	January		106,144.45		105,676.95		467.50
	February		128,315.88		127,975.56		340.32
	March		110,231.11		106,926.33		3,304.78
	April		127,126.88		109,628.86		17,498.02
	May		159,769.13		-		159,769.13

Total Outstanding A/R \$

187,330.04